

### ANNEXURE C: RETURNABLE DOCUMENTS CHECKLIST

Please complete the checklist below by submitting all the required returnable documents. This checklist forms a **MANDATORY** part of your RFQ submission and will be used to assess compliance.

<b>Mandatory Compliance Returnable Documents</b>	<b>X</b>
1. Company profile & Project Portfolio	
2. CIPC registration certificate (COR 14.3)	
3. Valid Tax PIN	
4. VAT Registration	
5. Directors' ID copies	
6. B-BBEE certificate or sworn affidavit	
7. Proof of Address (Not older than 3 months)	
8. Bank Account Confirmation Letter (Not older than 3 months)	
9. 3 Year Audited/ Reviewed Financial Statements	
10. Non-Disclosure Confidentiality Agreement (Annexure D)	
<b>Technical Requirements and Returnable Documents</b>	<b>X</b>
1. Detailed methodology	
2. Reference letters	
3. Project Team organogram	
4. Project Team's CV's and certified relevant qualifications	
5. Completed pricing schedule – Annexure B	

Executive Director  
NN Mcoyi

Non-Executive Directors  
Rev. KT Mkhize • N Ntsunguzi • N Mngadi



+27 31 208 9102  
+27 86 000 7580



277 Umbilo Rd, Congella,  
Durban, 4013



[www.icebolethugroup.co.za](http://www.icebolethugroup.co.za)